



SPEAKER AGREEMENT

This Speaker Agreement ("**Agreement**") is effective as of the date of last signature below and is between the City of Everett, a Washington municipal corporation (the "**City**"), and the Speaker identified in the Basic Provisions below ("**Speaker**"). This Agreement includes the Basic Provisions and the General Provisions (Attachment A).

BASIC PROVISIONS		
Speaker	Wendy Norman - Worry-Free Wednesdays, LLC	
	11624 SE 5th St, Suite 210 Bellevue, WA 98005	
	info@worryfreewednesdays.com	206-948-9393
City Project Manager	Elizabeth Koenig	
	City of Everett -- Library 2702 Hoyt Ave	
	Everett, WA 98201	
	ekoenig@everettwa.gov	
Compensation Amount	\$150	

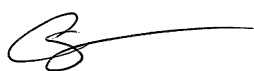
BASIC PROVISIONS: ENGAGEMENT INFORMATION		
LOCATION	DATE	TIME
Everett Public Library – Main Library 2702 Hoyt Ave. Everett WA 98201	1/31/2024	2-3:30 p.m.
Enter location Enter additional location info, if necessary	Enter date	Enter time

Brief Description of Engagement	<p>“Why End of Life Planning Matters So Much” a 1.5 hour workshop. Join the team from Worry-Free Wednesdays to learn the things you can do to ensure the end-of-life decisions you want made for yourself or your loved ones are well documented and communicated. They’ll show you how to build an end-of-life plan and then how to share it and update it once a year on a Wednesday of your choosing, living worry-free knowing your “house is in order” before you die.</p>
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IN WITNESS WHEREOF, the City and Speaker have executed this Agreement.

**CITY OF EVERETT
WASHINGTON**

WENDY NORMAN

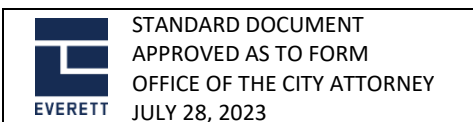
By: 
Cassie Franklin, Mayor

Signature: Wendy E Norman

12/05/2023
Date

ATTEST


Office of the City Clerk



ATTACHMENT A

GENERAL PROVISIONS TO SPEAKER AGREEMENT

1. **Engagement of Speaker.** The City agrees to hire, and Speaker agrees to appear and speak in a competent and professional manner, at the time, date, and location and on the topic described in above Basic Provisions ("**Engagement**"). The engagement table in the Basic Provisions may be amended by Speaker and the City Project Manager or designee by mutual agreement in writing.

2. **Work for Hire.** The speech or presentation created by Speaker shall not be a work for hire. This means that the City does not claim any copyright or ownership interest in the speech or presentation given by Speaker.

3. **Publicity.** The City and Speaker agree that appropriate publicity is important to the success of the presentation, and that both will cooperate and work together toward this end. If the City takes pictures or videotape, or records the speech or presentation in any medium, Speaker agrees the City may use them later to publicize the City, may allow others (including library patrons) to view or listen to the recorded material, and may broadcast or made available from time-to-time over local cable government access channels or the internet, including without limitation social media and the City's website.

4. **Speaker's Representations and Warranties.** Speaker expressly represents and warrants that: (A) Speaker is capable and experienced in performing The Engagement in a professional manner; (B) Speaker's speech, comments and answers shall be appropriate to, and suitable for, the audience that Speaker and City reasonably expect to attend; (C) Any references or use by Speaker of copyrighted material is either duly authorized and licensed, or constitutes fair use of the copyrighted material.

5. **Compensation.** The City shall pay Speaker for completed Engagement. Such payment shall be full compensation including, but not limited to all labor, materials, supplies and incidentals necessary to complete the Engagement. Speaker shall be paid the Compensation Amount stated in the Basic Provisions.

6. **Termination.** Either party may terminate this Agreement with seven days written notice. No payment shall be made for a cancelled Engagement.

7. **Subletting / Assignment of Contract.** This is a contract for personal services. Speaker shall not sublet or assign any of the Engagement without the express, prior written consent of the City.

8. **Indemnification:** Speaker hereby agrees to defend and indemnify the City from any and all claims arising out of, in conjunction with, or incident to any acts, errors, omissions, or conduct by Speaker.

9. **Independent Contractor.** This Agreement shall not constitute or create an employer-employee relationship, and Speaker shall bear all responsibilities as an independent contractor. Speaker shall comply with all Federal, State, and Local laws.

10. **Miscellaneous.**

A. Any waiver or breach of any provision will not be construed as waiver of a subsequent breach or preventing enforcement of other provisions.

B. Speaker agrees that Speaker does not discriminate against others on the basis of race, color, religion, age, sex, disability, marital state, or national origin.

C. Venue for any lawsuit arising from this Agreement shall be Snohomish County.

D. Any ink, electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as an original signature.












Worry Free Wednesdays_11.30.2023_SD


Final Audit Report

2023-12-05


Created:	2023-12-05
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsETU4LRiYT8Zgc95popKtwyhGzAbZAqd

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-  Document created by Marista Jorve (mjorve@everettwa.gov)
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-  Document emailed to Meghan Edwards-Bond (MEdwards-Bond@everettwa.gov) for approval
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-  Email viewed by Meghan Edwards-Bond (MEdwards-Bond@everettwa.gov)
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-  Document approved by Meghan Edwards-Bond (MEdwards-Bond@everettwa.gov)
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-  Document emailed to ekoenig@everettwa.gov for approval
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-  Email viewed by ekoenig@everettwa.gov
2023-12-05 - 4:18:42 PM GMT
-  Signer ekoenig@everettwa.gov entered name at signing as Elizabeth Koenig
2023-12-05 - 4:18:52 PM GMT
-  Document approved by Elizabeth Koenig (ekoenig@everettwa.gov)
Approval Date: 2023-12-05 - 4:18:54 PM GMT - Time Source: server
-  Document emailed to info@worryfreewednesdays.com for signature
2023-12-05 - 4:18:56 PM GMT
-  Email viewed by info@worryfreewednesdays.com
2023-12-05 - 7:37:27 PM GMT
-  Signer info@worryfreewednesdays.com entered name at signing as Wendy E Norman
2023-12-05 - 7:37:58 PM GMT

 Document e-signed by Wendy E Norman (info@worryfreewednesdays.com)

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Signature Date: 2023-12-05 - 10:28:21 PM GMT - Time Source: server

 Agreement completed.

2023-12-05 - 10:28:21 PM GMT